

# Notice of meeting and agenda

## Finance and Resources Committee

**10.00am, Thursday 1 December 2016**

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

### Contact

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## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 Deputation Request - Deaf Action on Item 7.8 - Approval of Lot 4 British Sign Language Services on the Framework Agreement for the Provision of Interpretation, Translation and Communication support (circulated)

## **4. Minutes**

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- 4.1 Minutes of the Meeting of 3 November 2016 (circulated)

## **5. Business Bulletin**

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- 5.1 Finance and Resources Committee Business Bulletin (circulated)

## **6. Forward Planning**

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- 6.1 Finance and Resources Committee Key Decisions Forward Plan (circulated)
- 6.2 Finance and Resources Committee Rolling Actions Log (circulated)

## **7. Executive decisions**

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- 7.1 Transformation Programme: Progress Update – report by the Chief Executive (circulated)
- 7.2 Asset Management Strategy Transformation Programme - Update – report by the Acting Executive Director of Resources (circulated)
- 7.3 Managing Workforce Change – Workforce Dashboard – report by the Acting Executive Director of Resources (circulated)
- 7.4 Commercial and Procurement Strategy – report by the Acting Executive Director of Resources (circulated)

- 7.5 Internal Audit Co-Sourced Services – report by the Acting Executive Director of Resources (circulated)
- 7.6 The City of Edinburgh Council – 2015/16 Annual Audit Report to Members and the Controller of Audit – joint report by the Chief Executive and the Acting Executive Director of Resources (circulated)
- 7.7 Contracts Awarded under Delegated Authority (Waiver Reports) and Contract Waiver Management Update – report by the Acting Executive Director of Resources (circulated)
- 7.8 Approval of Lot 4 British Sign Language Services on the Framework Agreement for the Provision of Interpretation, Translation and Communication support – report by the Acting Executive Director of Resources (circulated)
- 7.9 Award of Contracts – Innovative Approaches to the Delivery of Care at Home Services – report by the Chief Officer, Edinburgh Health and Social Care Partnership (circulated)
- 7.10 Waiver – Mental Health Wellbeing Services – report by the Chief Officer, Edinburgh Health and Social Care Partnership (circulated)
- 7.11 Approval to Award Contracts for the Taxi Unmet Demand Full and Interim Surveys – report by the Executive Director of Place (circulated)
- 7.12 Festival Theatre – Proposed Acquisition of Solum of Former Shop at 13-17 Nicolson Street – report by the Executive Director of Place (circulated)
- 7.13 New Build Nursery and Gym Facility at Leith Primary School – Delegated Authority for Award of Contract – report by the Acting Director of Communities and Families (circulated)
- 7.14 Award of Contract for the Provision of Residential Care for Young People – report by the Acting Executive Director of Communities and Families (circulated)

## **8. Routine decisions**

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- 8.1 Summary Report on Property Transactions concluded under Delegated Authority – report by the Acting Executive Director of Resources (circulated)
- 8.2 Proposed 30 Year Lease at 32 Market Street, Edinburgh – report by the Acting Executive Director of Resources (circulated)

- 8.3 Proposed New 15 Year Lease of 173-175 Canongate – report by the Acting Executive Director of Resources (circulated)
- 8.4 Lease Extension – Care Home at 23-27 Gylemuir Road – report by the Acting Executive Director of Resources (circulated)
- 8.5 Proposed sale of Land at 135 Redford Road, Colinton, Edinburgh – report by the Acting Executive Director of Resources (circulated)
- 8.6 The Venchie, Niddrie Mains Terrace – New Lease – report by the Acting Executive Director of Resources (circulated)
- 8.7 Proposed Assignment and Lease Restructure – 36/39 and 45 Market Street, Edinburgh – report by the Acting Executive Director of Resources (circulated)
- 8.8 Proposed Sale of site at Ardmillan Terrace, Edinburgh – report by the Acting Executive Director of Resources (circulated)

## **9. Motions**

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- 9.1 If any

### **Kirsty-Louise Campbell**

Interim Head of Strategy and Insight

## **Committee Members**

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Councillors Rankin (Convener), Bill Cook (Vice-Convener), Corbett, Dixon, Edie, Godzik, Griffiths, Bill Henderson, Ricky Henderson, Jackson, McVey, Walker, Whyte, Burns (ex officio) and Ross (ex officio).

## **Information about the Finance and Resources Committee**

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The Finance and Resources Committee consists of 15 Councillors and is appointed by the City of Edinburgh Council. The Finance and Resources Committee usually meets every four weeks.

The Finance and Resources Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Veronica MacMillan or Aileen McGregor, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4283 / 0131 529 4325 or e-mail

[veronica.macmillan@edinburgh.gov.uk](mailto:veronica.macmillan@edinburgh.gov.uk) / [aileen.mcgregor@edinburgh.gov.uk](mailto:aileen.mcgregor@edinburgh.gov.uk)

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/meetings](http://www.edinburgh.gov.uk/meetings)

For the remaining items of business likely to be considered in private, see separate agenda.

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services on 0131 529 4106 or [committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk).